

# Essential Reading

## WAATA Conference 2018



**Our annual Sip 'n' Chat will be held in the Mentelle Room  
FRIDAY, 3<sup>rd</sup> August 2018 between 6.30pm and 8.00pm.**

**All WAATA members are invited to join us, *even those unable to attend Conference.***

**WE THANK YOU ALL FOR YOUR MEMBERSHIP.**

***Please advise if you are attending Sip 'n' Chat, we need exact numbers for catering purposes.***



**Full payment is required on application for conference to secure a position:**

(Note: GST is not payable on conference fee.)

**Acceptance and sessions:** will be allocated on a "*first in – first registered*" basis so it is advisable to be prompt with your application.

**Waiting List:** for those missing out on acceptance, you will receive first offers should cancellations occur.

**Security:** Any person not on the list of delegates and carrying official conference delegate identification, will be instructed to leave, in order to maintain security for valid attendees.

**Confirmation of acceptance and session allocations:** will be forwarded with your receipt. Please allow approximately 30 days for processing of your application. Session locations will be advised at registration.

**Registration:** Friday, 3<sup>rd</sup> August - 5:30pm to 6:30pm & Saturday, 4<sup>th</sup> August - 7:30am to 8:00am.

**Allergies:** Please ensure you let us know of any Allergies before the conference to ensure you are catered for. When you come to registration you will be given a lanyard with your session times. Your card inside the Lanyard will be gold for easy recognition. A table for delegates with Allergies will be separate for all break sessions.

**New Delegates:** A star badge will be attached to their lanyard so that they can receive the friendship and support they may need at their first WAATA Conference. **WELCOME TO WAATA!**

**AGM: All members, even those unable to attend conference, are encouraged to attend the Annual General Meeting on Saturday afternoon. Your presence is essential to ensure the continued success of WAATA. Without a WAATA Committee there can be no association and therefore no annual conference, workshops or further networking opportunities with WAATA, proudly celebrating 26 years in 2018.**

**Dinner:** served in the Grand Ballroom on SATURDAY, 4th August at 7:15pm. (The Ballroom will open at 7:00pm and all delegates should be seated)

**Cash bar:** operating during the Conference Dinner so please come prepared.

**Check that you have filled in your application correctly, ensure payment is enclosed. Applications without accompanying payment (e.g. lodged by email) will not be considered for processing until payment is received.**

**Contact:** Nicole Radcliffe or Marsha Hulland (Conference Co-ordinator) [waata.conference@waata.asn.au](mailto:waata.conference@waata.asn.au)  
Ph: 0433 131 158 or 0411 204 309

**Your committee is looking forward to seeing you at conference.**